Title: Operations Assistant

Job Code(s): MW1, MW3, MW4

Workgroup: Facilities

General Purpose of Position: Assist with daily maintenance and upkeep of the departmental weight and fitness equipment, outdoor recreation facilities, as well as special event set up and breakdown.

Responsibilities of the Position:

- Inspect, repair and maintain weight and fitness equipment
- Assist with various special projects
- Set up and breakdown for events
- Mow and Edge all fields and recreation areas
- Layout and line athletic fields
- Groom and paint artificial turf
- Groom and prepare softball field
- Empty waste containers
- Repair and maintain irrigation system
- Maintain goals and nets
- Assist in aeration, seeding, overseeding, verticutting and fertilization
- Snow removal of ERC
- Maintain data and records
- Complete pre and post trip vehicle inspections
- Perform CPR/First Aid as needed
- Perform other duties as assigned

Qualifications:

- Must be currently enrolled student at the University of Maryland, College Park
- Ability to lift at least 50lbs
- Ability to obtain CPR/First Aid certification
- Valid driver's license with less than 6 points

Supervised by: Manager, Facilities Projects & Operations and Manager, Sports Turf & Event Support

Starting Pay: $11.00/hour

Average Weekly Work Hours Required for this Position: 10 - 15 hours/week